

## **DRAFT MINUTES**

At a future meeting the council will consider the accuracy of these minutes so they may be subject to change. Please check the minutes of the next meeting to confirm whether or not they have been amended

### **Minutes of a the Tywardreath and Par Parish Council Annual Meeting of the Council held on 2<sup>nd</sup> May 2024 in the Methodist Church, Tywardreath following the 7pm Annual Parish Meeting**

**Present** Cllrs C Wildish, Hazeldean, Hughes, Nicholls (part), L Phillips, Taylor, Truscott and A Wildish

**In attendance** Parish Clerk, Sally Vincent  
2 members of the public

#### **24/01 Election of Chairman 2024/2025**

Cllr Hughes proposed, Cllr Phillips seconded and it was RESOLVED that Cllr C Wildish would serve as Chairman for 2024/2025

#### **24/02 Declaration of Acceptance of Office**

Cllr Wildish recited and signed the Declaration of Acceptance of Office

#### **24/03 To receive and accept apologies for absence**

Cornwall Councillor A Virr

#### **24/04 Declaration of Interests**

1. Pecuniary – None
2. Non Registerable – None
3. Dispensations – Cllr Hughes has been granted a dispensation by the Parish Clerk in any matters pertaining to allotments, effective until 2025

#### **24/05 Public Questions**

A member of the public recorded that it was 5 years to the day since Tywardreath Hill had been closed. He considered that this was sheer procrastination on behalf of Cornwall Council and that the accumulation of rubbish behind the harras fencing was disgusting. The Parish Clerk responded that she had been advised earlier in the day by Cornwall Council that the road would remain closed until November 2024.

Cllr Nicholls arrived.

A member of the public reported that a couple of weeks ago he had travelled up Southpark Road at school leaving time. Parents were parking completely inappropriately and on the double yellow lines; it was an extremely dangerous situation. It was agreed that Cllr Virr should be asked to investigate options. Cllr C Wildish would also speak to the police.

#### **24/06 Election of Vice Chairman 2024/2025**

Cllr Phillips proposed, Cllr Taylor seconded and it was RESOLVED that Cllr Hughes would serve as Vice Chairman for 2024/2025.

#### **24/07 To Appoint Representatives**

Cllr A Wildish proposed, Cllr Truscott seconded and it was RESOLVED that the following Cllrs would be the representatives for 2024/2025.

- Tree Warden – Cllr W Nicholls
- Community Area Partnership – Cllr C Wildish, Cllr A Wildish
- Imerys Liaison – Cllr Hughes, Cllr Hazeldean
- Beach Management – Cllr Hazeldean, Cllr L Phillips
- Flood Forum – Cllr Hazeldean, Cllr Nicholls, Cllr Taylor, Cllr Truscott, Cllr A Wildish, Cllr C Wildish
- Luxulyan Valley Partnership – Cllr Nicholls, Cllr Phillips

#### **24/08 To Appoint Committees 2024/2025**

Cllr Nicholls proposed, Cllr Phillips seconded and it was RESOLVED that the following members would serve on committees for 2024/2025

- Planning Committee – Cllr C Wildish, Cllr Hughes, Cllr Phillips, Cllr A Wildish
- Finance Committee – Cllr Hughes, Cllr Taylor, Cllr A Wildish

#### **24/09 Environment Committee**

It was noted that the Environment Committee had not met during 2023/2024. Cllr Taylor proposed, Cllr Truscott seconded and it was RESOLVED that the Committee should be discontinued and environmental matters dealt with by full Council.

#### **24/10 To fix venues for future meetings**

Cllr Phillips proposed, Cllr Truscott seconded and it was RESOLVED that meetings should be held at the Methodist Church, Tywardreath

#### **24/11 To approve the minutes of the council meeting held on 4<sup>th</sup> April 2024**

Cllr A Wildish proposed, Cllr Phillips seconded and it was RESOLVED that the minutes be confirmed and signed by the Chairman.

#### **24/12 Matters arising from the minutes not on the Agenda – *for report only***

None

#### **24/13 Resolutions from Councillors**

None

#### **24/14 Accounts for Approval.**

Cllr A Wildish proposed, Cllr Hughes seconded and it was RESOLVED that payment of accounts totalling £5,605.60 be approved.

#### **24/15 To receive and note any minutes from Parish Council Committees**

Planning – minutes noted

Environment – no report

Finance – minutes noted

#### **24/16 To receive reports from the Cornwall Councillor**

Recent tragic death Penpillick Hill I was very saddened to hear of the death of a child on Penpillick Hill over the last week. This was devastating and my sincere condolences go out to the family. I have written to Highways to discuss and review recent accidents on that stretch of road and understand any causation patterns.

Covid Vaccination The NHS national booking system is open for spring Covid-19 vaccination bookings. People at increased risk from severe illness can get the vaccine, including those aged 75 or over (on 30 June 2024), people with a weakened immune system or who live in an older adult care home. Spring vaccinations will be available until 30 June 2024. Anyone eligible can book a vaccine appointment via the [NHS.UK website](https://www.nhs.uk) or by calling 119 for free, with parents or carers able to book a Covid-19 vaccination for children under 16 on their behalf. Eligible people aged 16 and over can also use the NHS App to book an appointment.

The NHS is sending texts, emails, NHS App messages or letters to those who are eligible, but they do not have to wait for the invite to book.

Councillors Many thanks to all the councillors for their tireless hard work for their communities as they serve on the parish council. Thank you!

#### **24/17 Correspondence – for information only**

Correspondence was ‘left on the table’ for Councillors attention.

#### **24/18 Adoption of the Statement of Assurance to 31<sup>st</sup> March 2024**

Members having responded to the questions in the affirmative, it was proposed by Cllr Hughes, seconded Cllr Truscott and RESOLVED that the Annual Governance Statement to 31<sup>st</sup> March 2024 be approved.

#### **24/19 Adoption of the Annual Accounts to 31<sup>st</sup> March 2024**

Cllr Hughes confirmed that he had carried out an internal audit of the accounts prepared by the Parish Clerk/RFO and found them to be a true record of the council’s financial position. He then proposed, Cllr C Wildish seconded and it was RESOLVED that the Annual Accounts to 31<sup>st</sup> March 2024 be adopted.

#### **24/20 Conflict of Interest**

Cllr Hughes proposed, Cllr Nicholls seconded and it was RESOLVED to confirm that Tywardreath & Par Parish Council has no conflicts of interest with BDO LLP

#### **24/21 Hamleys Corner Toilet Block**

Cllr A Wildish reported that the property was set to go to auction at the end of May. The Parish Clerk confirmed that Scott Mitchell (Stephens Scown) had been instructed to act on behalf of the Parish Council. Currently it appeared that Cornwall Council may take 50% of the profit as overage and not take any expenses incurred into account.

#### **24/22 Reports from Members**

Cllr C Wildish recorded if other property is offered back for devolution must look carefully at overage and be sure it will work favourably for the Parish Council.

**Date of next meeting** – 6<sup>th</sup> June 2024

**Meeting Closed** 8.05pm